Dear Parents,

NOTIFICATION OF AN EXCURSION / IN SCHOOL ACTIVITY

Information on an Excursion / In School Activity which has been organised for your daughter’s class appears below. Please read it, complete the consent form and return it and any money owing, in a clearly marked envelope to the Subject Teacher.

For senior students a non-mandatory Excursion attendance is voluntary. It is the student's responsibility to ensure that she catches up on any school work, assignments, etc. that she may miss during her time away.

Subject: Design and Technology

Rationale for Excursion / Activity: The Whitehouse Interior Workshop will aim to improve students understanding and skills in developing hand drawn design concepts. Students will learn basic industry skills and techniques which include how to compose the following drawings: one point perspective, interior objects, repeat patterns and fabrics.

Date(s) of Excursion / Activity: Tuesday 28/02/2017

Venue: Catherine McAuley Westmead - CB102.

Travel Arrangements: Depart from: N/A at: 
Return to: at: 
Transport by: 

Dress: School Uniform.

Lunch: Students are to provide their own.

Special Arrangements: Students will be involved in undertaking various drawing activities such as perspective drawings, object drawings, repeat patterns and fabric rendering. The risks involved may include strain in eyes, back, neck and hands. The tools they will be using include pencils, scissors and pens and could pierce or cut their skin.

Cost: N/A

Unless the permission notes are received by the due date, students cannot attend the excursion.

Final Date for Payment and Note: Friday 17/02/2017

Date Issued: Week 2, 2017

Teacher(s) In Charge: Miss Leanne Catto

School Contact Number: 02 9849 9100

Students are expected to abide by the Student Charter.

Students not attending this Excursion / In School Activity must attend school for supervised work.

Ms Debbie Grigson
Assistant Principal
(Pastoral Care/Administration)

Mr Bob Cavill
Co-ordinator

Miss Leanne Catto
Teacher in Charge

Print
PARENT/GUARDIAN CONSENT FORM

Student's name: ___________________________ Homeroom: ________________

Name of Excursion: ___________________________ Date: ________________

As a Parent/Guardian of ___________________________, I give my consent for her to participate in the school excursion as detailed in the attached information sheet. I am aware of the nature of the excursion, the activities which may involve risk.

I accept that the teachers and or instructors will take appropriate disciplinary action necessary to ensure the safety, wellbeing and successful conduct of the students who participate in the activities associated with the excursion.

In the event of any illness or accident, I consent for the teachers to administer any first aid treatment which in their discretion is considered necessary. I authorise the obtaining of such medical assistance as my daughter may require. I accept all medical treatment and the responsibility for payment of any expenses thus incurred.

I include the completed medical information section (below) about my daughter to assist those who are organising the excursion.

Signed: ___________________________ Date: ________________

(Parent/Guardian)

Emergency contact phone number for excursion day: ___________________________

Medical Information:
Does your daughter have any medical condition or disability which may affect her participation in the school excursion or in some of the activities on this excursion? Yes / No
If Yes, please give details:

________________________________________________________________________

Is your daughter on any prescribed medication(s) which she will be taking during the excursion? Yes / No
If Yes, please give details:

________________________________________________________________________

Does your daughter have any allergies (eg. insect bites, food)? Yes / No
If Yes, please give details:

________________________________________________________________________

Does your daughter have any special dietary requirements (vegetarian, gluten free)? Yes / No
If Yes, please give details:

________________________________________________________________________

Is there any other information you would like to give which, in your view, may affect your daughter's participation in the excursion? Yes / No
If Yes, please give details:

________________________________________________________________________