CATHERINE MCAULEY
STUDENT MOTOR VEHICLE
DRIVERS’ AUTHORIZATION FORM

POLICY

- Students are not to drive vehicles on to school property or to park on school property.
- Students who wish to drive to school and park outside school property need to provide the Principal with a copy of their licence, registration and an authority form (attached) signed by their parents.
- Written permission of parents should accompany such requests.
- Driving of other students as passengers to and from school and school related activities, requires the written permission of both sets of parents, to be forwarded to the Principal as authorisation.
- Students shall not drive cars to off-site school functions in school hours and no other student shall be a passenger in a car driven by a student other than provided for above.
- Claims arising out of accident or injury in a private vehicle are dependent upon the owner’s insurance and on the application of common law principles.

Name of Student: _____________________________________ Home room: _____________

Make of Car: ________________ Colour: _________________ Registration No: ___________

I/We give authority for my/our daughter ___________________________ to drive the car listed above to school in accordance with the school policy printed.

I/We are aware that she is not to drive on to, or park on, school property at any time.
A copy of my/our daughter’s driver’s licence is attached to this form.

________________________________________  __________________________
Signature of Parent(s) / Carer(s)  Date

________________________________________  __________________________
Signature of Student  Date
Student Bicycle Riders

1. The Catholic Education Office and NSW Roads and Traffic Authority recommends that children under 10 years of age DO NOT ride bicycles to or from school unless accompanied by an adult.
2. Students must have written permission from their parents to ride a bicycle to school.
3. Students must correctly wear a Standards Australia approved bicycle helmet at all times when in control of a bicycle.
4. All RTA road rules concerning bicycles are to be followed. This includes the pedestrian’s right of way on footpaths. The bell should be used as a warning when approaching pedestrians.
5. Bicycles ridden to school must be in good, safe working order and bicycles must be fitted with a bell. It is the responsibility of the parent/carer to ensure that the bicycle is in good safe working order and that all protective equipment as required by law is provided.
6. Bicycle riders are expected to use the pedestrian entry point on Darcy road, opposite the Dental Hospital.
7. Students are to dismount before entering the school grounds and walk their bicycles whilst on site.
8. Bicycles are to be stored in the bike rack next to Dobson Green. Bicycles must be locked with a chain and padlock supplied by the bicycle owner.
9. Bicycles and helmets are brought and stored on school grounds at the owner’s risk.
10. Parents will be notified if students do not adhere to the School’s Bicycle Policy and permission will be withdrawn until the issues identified have been satisfactorily addressed.
11. No riding of bicycles, scooters, roller blades or skateboards is permitted in school grounds during and after hours.

NOTE: Skateboards, scooters and roller blades are not permitted at Catherine McAuley Westmead under any circumstances, unless directed by teachers.

September 2008
Catherine McAuley Bicycle Policy

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5. Bicycles ridden to school must be in good, safe working order and bicycles must be fitted with a bell. It is the responsibility of the parent/carer to ensure that the bicycle is in good safe working order and that all protective equipment as required by law is provided.
6. Bicycle riders are expected to use the pedestrian entry point on Darcy road, opposite the Dental Hospital.
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8. Bicycles are to be stored in the bike rack next to Dobson Green. Bicycles must be locked with a chain and padlock supplied by the bicycle owner.
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__________
Signature of Parent(s) / Carer(s)  _________
Date

September 2008
Transporting Students Policy

Transporting students by Teachers and Parents

1. At Catherine McAuley Westmead teachers are discouraged from transporting students in their own vehicles.
2. If a teacher needs to use a private vehicle for education related work the following checklist is used.
   - Approval for use must be first gained from the principal
   - A permission note must be signed and returned from the parent/carer
   - A copy of the current comprehensive insurance policy must be attached to the claim.
   - For child protection reasons, it is unacceptable for a single student to be driven by a single teacher or parent. Another student or adult should be present.
   - All passengers who are to travel in the vehicle must have access to, and wear, seat belts.
3. If a student is to be transported in a motor vehicle of another parent the same checklist applies.

School Owned Vehicles

1. All School owned vehicles are to contain a first aid kit.
2. Records of all licence details of those driving the school owned vehicle, Insurance policies and maintenance records must be kept on file.
3. For long journeys, supervision of students in the school owned vehicle, other than the driver, will be supplied.

Revised Feb 2011